



Graduate Admissions for International Students

(Fall Semester, 2011)

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PUSAN NATIONAL UNIVERSITY

The guidelines for applicants have been prepared in both Korean and English. When interpretational differences arise, the Korean version will have priority over the English version.

Office of Admission San 30 Jangjeon-dong Gumjeong-gu Pusan 609-735 South Korea

1. Application Schedule

| Item | | Deadline (Korean standard) | Notes(Place) |
|--|-------------------------|--|--|
| Application period (On-line Application) | | Fri. Apr. 15, 2011 – Fri. Apr. 29, 2011 9 am – 6 pm | http://go.pusan.ac.kr http://apply.jinhak.com |
| | | ※ All applicants should apply on the internet. Application by mail or visit will not be accepted. ☞ How to make an internet application Log on to http://go.pusan.ac.kr or apply.jinhak.com → User log in(enroll as a member if you are not a member) → Fill in the form → Check the application form → Pay application fee → Checking of application acceptance → Submit the required documents ※ For further information about internet application ; tel 82-2-1544-7715, fax 82-2-722-5453, e-mail help@jinhak.com ※ Acceptance of applications shall be acknowledged only when application fees are paid by 6 pm of the deadline. ※ The application number should be jotted down as it will be needed for the inquiry about admitted applicants and other purposes. | |
| Submission of Documents | by mail | Fri. Apr. 15 – Fri. Apr. 29, 6 pm | Office of Admission |
| | by personal submission | Tues. Apr. 26 – Fri. Apr. 29, 9 am – 6 pm | |
| ※ Please note that the applicants whose required documents fail to arrive by the deadline can be treated as unsuccessful candidates without further notices. | | | |
| Announcement of Admitted Applicants and print-out of the certificate | | Scheduled for Tues. Jun. 7, 4 pm | http://go.pusan.ac.kr |
| ※ The admission certificate should be printed out and kept(necessary for alien registration). | | | |
| Forwarding of Certificate of Admission | | Fri. Jun. 10, 2011 | |
| ※ The Certificate of Admission will be sent to the addresses appearing in the application form and therefore the addresses should be filled up correctly including the postal codes.(When the addresses are Chinese ones, they should be written in Chinese.) | | | |
| Print-out of cash registration fee bill | | Fri. July. 1, 2011, 10 am – | http://go.pusan.ac.kr |
| Cash registration | Direct payment in Korea | Wed. July. 6, 2010 – Fri. July. 8, 2011 | Designated banking facilities on the registration fee bill |
| | Remittance from abroad | Wed. July. 6, 2010 – Thu. July. 14, 2011 | Nonghyup Pusan National University Branch |
| ※ Admission will be cancelled when an applicant fails to pay registration fees in the bank within the registration period. | | | |
| Submission of degree certificate (the original) | | by Wed. Sep. 7, 2011, 9 am – 6 pm | Office of Admission(except holidays) |
| ※ An applicant who has been admitted by our school but has not yet received a degree from his or her foreign college should obtain and submit a certificate of degree by March 9 without fail. Such an applicant must note that when he or she fails to do so for no particular reason, his or her admission can be cancelled. | | | |

※ The dates above are subject to change without a prior notice.

Please Note

- Applicants may submit their application in advance, even before the on-line application period by post or in person. Please make sure that application fee should be paid. The dates and deadlines listed above are for the application to the program that starts in Fall 2011.
- "Foreign applicants" refer to students who are foreign nationals whose parents are both also foreign nationals.

2. Applicable Applicants and Qualifications

2.1. Applicable Applicants

- Foreigners whose parents are all foreign nationals
- Those who have completed the primary, secondary, and university education overseas

2.2. Qualifications

| Course | Qualifications |
|------------------|---|
| Master's Courses | <p>Those who have got (or are to get) a bachelor's degree (But those who are to acquire degrees will be confined to those who will earn degrees by August 2011.)</p> <p>※ Those who apply for Master's Courses are able to apply regardless of one's undergraduate major.</p> |
| Doctoral Courses | <p>Those who have acquired (or are to acquire) a master's degree (But those who are to acquire degrees will be confined to those who will earn degrees by August 2011.)</p> <p>※ Those who apply for a department different from that of the master's course should obtain a recommendation letter from the dean of the department (form 4) the applicant is applying for before submitting an application for admission (except Interdisciplinary programs).</p> |

3. Number of New Students

- A few students for each admission unit

4. Application Fee : ₩50,000 or USD 50 (Including Internet application acceptance fees)

- The application fee (₩50,000 or US\$50) must be paid online.

- Applicants who will submit their application in advance, even before the on-line application period by post or in person should pay directly the application fee to below designated account or by visit.

☞ **An account Number : Nonghyup Bank 948-01-129774 (Pusan National University)**

- Applicants who pay directly the application fee or by visit need make sure his/her application is completed or not to our office (82-51-510-1204)

5. Application Procedure

- Document screening only

Admission/nonadmission will be determined by comprehensively reviewing the sub-course grades, scholastic abilities, financial capabilities, Study plan & Personal Statement, etc.

6. Required Documents

- Foreigners whose parents are all foreign nationals (A)
- Those who have completed the primary, secondary, and university education overseas (B)

➔ Required documents should be in principle originals. When the original documents are not in Korean or English, they should be accompanied by a notary certificate along with their Korean or English translations.

| Required Documents | master's | | Doctoral | | Remarks |
|--|----------|---|----------|---|---|
| | A | B | A | B | |
| Application formI 【form 1】 | ✓ | ✓ | ✓ | ✓ | * Ordinary times Application : attach a photograph (4cm×5cm) to the application before submitting it. * Regular(fixed time)Application : After making an application, print out the application and attach a photograph (4cm×5cm) to the application before submitting it. |
| Application formII 【form 2】 | ✓ | ✓ | ✓ | ✓ | |
| Certificate of bachelor's degree(or a certificate of a degree to be granted) | ✓ | ✓ | ✓ | ✓ | |
| Transcripts for all semesters of bachelor's courses | ✓ | ✓ | ✓ | ✓ | Those who transferred to another school shall submit the transcripts for the school to which they transferred. |
| Graduate certificates for elementary, middle and high schools | | ✓ | | ✓ | |
| Documents certifying completion of all school years of elementary, middle and high schools; or transcripts of all school years | | ✓ | | ✓ | Certificate of attendance must should exactly specify dates, months, and years. |
| Study plan & Personal Statement 【form 3】 | ✓ | ✓ | ✓ | ✓ | |
| Certificate of master's degree(or a certificate of a degree to be granted) | | | ✓ | ✓ | |
| Transcript for all semesters of master's course | | | ✓ | ✓ | |
| Abstract of master's dissertation | | | ✓ | ✓ | Applicable when available |
| Recommendation letter from the dean of the department 【form 4-1】 | | | ✓ | ✓ | Only those who apply for a department different from that of the master's course |
| Korean proficiency certificate; certificates of TOEFL, TOEIC, or TEPS | ✓ | ✓ | ✓ | ✓ | Original or notarized copy only (Applicable when available) |
| Research results (works or products) | ✓ | ✓ | ✓ | ✓ | Applicable when available |
| Inquiry of scholarly attainments (Written consent) 【form 5】 | ✓ | ✓ | ✓ | ✓ | [Note 1] Reference |
| Certificates of nationality or Copy of Passport (applicant, father and mother) | ✓ | | ✓ | | |
| Certificates of nationality or Copy of Passport (applicant) | | ✓ | | ✓ | |
| Certificate of family relations (applicant, father and mother) | ✓ | | ✓ | | |
| Documents proving financial ability | ✓ | ✓ | ✓ | ✓ | [Note 2] Reference |

※ Those who apply for the Integrated Master & Doctoral Degree Courses should submit the same documents as those who apply for the master course but those who apply for “Integration type 2” should submit the following documents additionally.

→ Transcripts of master's courses, Certificates of attendance, Recommendations letter 【form 4-2】

※ In case that the applicant applying for doctoral courses has got(or are to get) a master's degree in PNU, he/she need not submit a certificate of bachelor's degree and transcripts.

[Note 1] Inquiry of scholarly attainments(Written consent)

- (a) To be submitted only when the applicant earned his or her degree at a school located in a foreign country.
(All the blanks indicated with * should be filled up.)
- (b) Those who have received (or are to receive) degrees from schools located in Chinese-speaking countries should fill up the Chinese-language forms and those who have received (or are to receive) degrees from schools located in countries other than Chinese-speaking countries should fill up the English-language forms.

[Note 2] Documents proving financial ability : Only foreigners are required to submit the financial guarantee documents and they need to satisfy only one of the following (a), (b) and (c).

- (a) When the financial guarantor is a person of the same nationality as the applicant (or when the guarantor is the applicant himself or herself)
 - A certificate of balance amounting to more than USD10,000 deposited for more than one month in the name of the applicant or the guarantor, a certificate of domestic remittance, or a certificate of money exchange
 - A certificate of employment of the applicant or the guarantor (showing the name of the workplace, position, monthly remuneration, and company phone number); a certificate of imposition of property taxes
 - An affidavit to bear tuitions and expenses (included in the application form)
- (b) When a Korean guarantees
 - A certificate of balance amounting to more than USD10,000 deposited for more than one month in the name of the guarantor
 - A certificate of employment of the guarantor; a certificate of imposition of property taxes on the guarantor
 - An affidavit to burden tuitions and expenses (included in the application form)
 - The statement of reason **【form 6】**
- (c) When a certificate to grant scholarship is submitted **【form 7】**
 - The issuer of the certificate should be an institution and a responsible researcher (an individual may not issue such a certificate).
 - * Such a certificate shall be accepted only when the scholarship is enough to cover all tuitions and expenses.

7. Other Information

- (a) The application cannot be cancelled once the acceptance on the Internet has been completed, and application fees already paid will not be refunded and departments and majors applied shall not be changed.
- (b) During the selection period, all notices (including announcement of admitted applicants) shall be placed on <http://go.pusan.ac.kr>.
- (c) The applicant shall be responsible for the disadvantages (including cancellation of admission) caused by missing of required documents, errors or omissions in the documents, indistinct addresses, no response to correspondences, failure to fulfill the requirements indicated in the outlines for applicants, failure to check the list of admitted applicants, failure to execute procedures necessary to enter the country, etc.
- (d) When an applicant gained admission in an illegal way including forgery or alteration of the documents or errors of translation of the documents and such a fact was found while at school or after graduation, the admission shall be cancelled or the scholarly attainments shall be erased when the applicant graduated. In addition, such an applicant shall be prosecuted in accordance with the applicable laws or regulations when he or she should be held responsible for a criminal case.
- (e) Foreign new students will be awarded a scholarship equivalent to half the amount of the dues for the school supporting association.(Existing foreign students will be awarded a scholarship equivalent to half the amount of the dues for the school supporting association if their GPAs are 3.5/4.5 or above in the immediately previous semester.)
- (f) All admitted foreign students must maintain overseas traveler's insurance which covers the insured for medical expenses outside their home country to a minimum of USD10,000.

- (g) When an unsuccessful applicants want to have their original application documents returned, the applicant or an agent should personally visit the admission office by March 10, 2010 (except holidays).
- (h) Admitted applicants should positively cooperate with the school when the school requests cooperation in relation to their scholastic attainments inquiries. When there is no reply to the inquiry about scholarly attainments, the applicant concerned can be treated as an unsuccessful applicant.
- (i) Matters not stipulated in the outlines shall comply with the student application procedures and regulations of the university.
- (j) Waiver of registration and refund of registration fees : to be treated under the Regulations on School Tuition and Matriculation Fees and the Pusan National University Rules.

PUSAN NATIONAL UNIVERSITY

Graduate School

| |
|-----------------------|
| APPLICATION NUMBER |
| |

한국어나 영어로 타자를 치거나 깨끗이 쓸 것 (Please TYPE or PRINT clearly in Korean or English)

II-2. 인적사항(Personal Information)

1. 이름(Name) : 한글(Korean) _____ 한자(Chinese Character) _____
 영어(English) _____
(family/last) (first/given)
2. 주소(Mailing Address) ※ Mailing Address should be also written in your native language. (*Chinese only)
 (zip code: _____)
3. 여권번호(Passport number) : _____

III. 학력(Academic Information Since University or College)

| 기간 Dates from ~ to | 학교명 Institutions | 학과/전공 Department/Major | 학위수여일 Date of Degree Conferred | 학위 Degree |
|-----------------------|---------------------|---------------------------|-----------------------------------|--------------|
| ~ : : : | | | | |
| ~ : : : | | | | |
| ~ : : : | | | | |

| | | | | | |
|---|-------------|-----------------------|----------|---|---------|
| 학위취득 대학(원) 주소 (address of (graduate) school of degree conferred) | 영어(English) | 한자(Chinese Character) | Zip code | ☎ | FAX No. |
|---|-------------|-----------------------|----------|---|---------|

IV. 언어구사능력 (Language Proficiency)

1. 모국어(Native Language)

2. 언어 구사능력
(Proficiency in Language)

| | Excellent | Good | Fair | Poor |
|---------------|-----------|------|------|------|
| 한국어 Korean | | | | |
| 영어 English | | | | |

※ check your language proficiency level.

※ 한국어능력시험 점수
(TOPIK Test Score)

_____ 급(level)

V. 유학경비 부담 서약서(Affidavit of Support)

귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오.

Indicate the person(including yourself) or organization that will be responsible for your tuition, fees and living expenses.

개인 또는 기관명(Name) : _____ 관계(Relationship) : _____

직업(Occupation) : _____ (개인에 한함.) 전화번호(☎) : _____

주소(Address) : _____

* 본인은 상기 지원자의 유학기간 중 일체의 경비부담을 보증합니다.

I guarantee that I will be responsible for the above-named applicant's tuition, fees and living expenses for the duration of the whole program.

이름(Name) : _____ 서명(Signature) : _____

년월일(Date) : (Month)____ / (Day)____ / (Year)_____

지원서에 기재된 내용은 사실임을 확인합니다.

(I certify that the information provided in this application is complete, true and accurate.)

2011. 성명(name) : _____ (signature)

수학계획 및 자기소개서(Study Plan & Personal Statement)

| | | | | |
|--|-------------|--|-------------------------|--|
| 성 명 (name) | 한글(Korean) | | 생년월일 (Date of Birth) | |
| | 영어(English) | | 국 적 (Nationality) | |
| | 한자(Chinese) | | | |
| 지 원 사 항 (Desired program of study) | | <input type="checkbox"/> 석사(Master's) <input type="checkbox"/> 박사(Doctoral) <input type="checkbox"/> 통합(Integrated Masters-Doctoral) | | |
| | | _____ 학과(협동과정)/ 전공 Dept.(Interdisciplinary programs)/Major | | |
| 최종출신학교 (University where the last degree was awarded) | | _____ 대학교(University) | | |
| | | _____ 학과(Dept.) | | |
| | | _____ 전공(Major) | | |
| 1) 수학계획 (Study Plan) | | | | |
| <i>(Continued on the next page)</i> | | | | |

(continued)

2) 자기소개(Personal statement)

(Attach additional pages, if necessary)

2011. . .

성명(name) :
(signature)

[form 4-2] 추천서 (석·박사 통합과정 <<통합 2>> 유형 지원자)

| | | | |
|--|---------------------------------------|--|------|
| | | | |
| 인 적 사 항 | 성 명 | | 생년월일 |
| 현재 학적사항 | 부산대학교 _____ 대학 _____ 학과 _____ 학기 (재학) | | |
| 지 원 사 항 | 석·박사 통합과정 _____ 대학 _____ 학과 | | |
| <p>2011. . .</p> <p>부산대학교 _____ 학과 학과장</p> <p>성명 : _____ (인)</p> | | | |



PUSAN NATIONAL UNIVERSITY Office of Admission

30 Jangjeon-dong, Geumjeong-gu, Busan 609-735, Korea ☎ 82-51-510-1202~4, Fax 82-51-510-1236
http://go.pusan.ac.kr

Date: . . . 2011

University Name: *

University Address: *

*(Zip code: _____ Tel: _____ Fax: _____)

Student Name: * Student ID Number: *

Subject: Verification of Academic Record

Dear Sir/Madam

The above applicant has submitted educational documents issued by your university to our university. We ask you to verify the accuracy and authenticity of contents of 'Letter of Consent' of enclosed documents. We need your confirmation about his/her degree, major field, and the date of degree awarded.

It would be appreciated if you kindly verify the items, completely fill out the form and forward it to the above administrative address by July 31, 2011.

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

HyeonWoo Joo Coordinator
Pusan National University

Student name : _____

Name of Degree(Diploma) Awarded : _____

Major : _____

Date of Degree Awarded : _____

I certify that the above information is true, complete and correct to the records of this institution and that the contents of 'letter of consent' is an accurate record of the above student' academic work.

Print Name : _____ Title : _____

Signature : _____ Date : _____

Phone# : _____ FAX# : _____

(official Seal or Stamp)

LETTER OF CONSENT

To whom it may concern:

*University Name

This letter is to confirm that I graduated (_____).

I have applied to Pusan National University in Busan, Korea for the 2010 academic year and agreed that this university could officially request my academic records from previously graduated schools.

In this regard, I would like to request your full assistance to Pusan National University when Pusan National University contacts you regarding Verification of Academic Record.

Enrolled Name: * _____

Date of birth: *(*m*) _____ (*d*) _____ (*y*) _____

Date of Degree awarded : *(*m*) _____ (*y*) _____

Dates of attendance : *From (*m*) _____ (*y*) _____ To (*m*) _____ (*y*) _____

Type of Program : * bachelor's / master's / doctoral (※choose one)

Name of Degree / Major : * _____

Degree Registration No.: * _____

Sincerely yours,

* _____
Signature

*(*m*) _____ (*d*) _____ (*y*) _____
Date

※ You have to fill this * marks out only.



国立釜山大学 入学管理科

韩国釜山市金井区长箭洞山30(609-735) 电话 82-51-510-1202~4 传真 82-51-510-1236 http://go.pusan.ac.kr

日期: * 2011 年 月 日

学校名称: * 海外学校正式名称

学校地址: * 海外学校地址

(邮政编码: * 电话: * 传真: *)

学生姓名: * 学号: *

题目 : 学生学历核实

致负责人:

兹有贵校毕业生* 申请了国立釜山大学, 现已被我校录取。

请协助我们核实所附“学历核实同意书”的内容是否正确属实。

请您在确认各项内容之后并填写下面表格, 于2011年7月31日之前按上面的地址寄回。

若有情况不属实的, 请详细说明理由。在寄回的文件上, 请务必加盖贵校的公章。

对于您的协作, 我们表示衷心的感谢。

此致

国立釜山大学 校长

金仁世 谨上

关于核实学生资料信息的问题。(海外学校回信栏)

选择下列中的一项。

- 信息正确
- 信息不正确
- <说明理由>

上述情况全部属实, 特此证明。

负责人

(公章)

姓名: _____ 职位: _____

签名: _____ 日期: _____

电话: _____ 传真: _____

学历核实同意书

致负责人：

*最终毕业学校名称

这封信是为了确认我在 _____ (学校) 就读的事实情况。
我已向位于韩国釜山的国立釜山大学递交了2011学年度的入学申请。
釜山大学要求学生提交毕业学校的在校学习情况和学历证明。
因此，敬请您核实下列内容是否属实并作出证明。非常感谢您的大力协助。

学生姓名：* _____

学号：* _____

出生日期：* _____ 年 _____ 月 _____ 日

在校时间：* _____ 年 _____ 月 ~ _____ 年 _____ 月

学位证书授予日期：* _____ 年 _____ 月

所属学院和专业：* _____

学位证类别：* _____

学位证书编号：* _____

* _____
学生签名 日期

* _____ 年 _____ 月日

※ 考生本人只填写 * 部分

보증사유서(Statement of Reason)

| | | | | |
|-------------|------|--|-------------|--|
| 지원자 인적사항 | 이 름 | | 지원 과정 | |
| | 생년월일 | | 지원 학과(협동과정) | |
| | 국 적 | | 연락처 | |
| 보증인 인적사항 | 이 름 | | 지원자와의 관계 | |
| | 직 업 | | 연락처 | |

지원자를 알게 된 경위 및 재정보증 경위를 자세히 기술하여 주십시오.

2011. . .

보증인 : (인)

장학금 지급예정 증명서

| | | | | |
|----------------|-------|--|-----------------|---|
| 지원자 인적사항 | 이 름 | | 지원 과정 | <input type="checkbox"/> 석사과정 <input type="checkbox"/> 박사과정 <input type="checkbox"/> 통합과정 |
| | 생년월일 | | | |
| | 국 적 | | 지원 학과 (협동과정) | |
| 장학금 지급예정 기관 | 기 관 명 | | | |

장학금 지급 이유, 지급액 등에 대해 자세하게 기재하여 주십시오.

2011. . .

기 관 장 (직인)

연구책임자 (인)