

## (2023 BK21 Graduate Students) Financial Aid for English Paper Editing and Proofreading Services submitted to International Journals

**May. 2023**

**Pusan National University**  
(PNU International)

## I Project Purpose & Objective

### ☐ Project Purpose

- The goal of this project is to support graduate students who have difficulty writing English-language papers so that they can improve the quality of English papers.
- Encourage paper submissions and increase the acceptance rate of international journals through financial support for English paper editing and proofreading services and submission fees(page charge).

### ☐ Project Objective

- This project aims to strengthen the research capability of graduate students in the BK21 FOUR Education Research Group(Team) by supporting English paper editing and proofreading services and submission fees(page charge) for international journals so that promote paper submissions and increase the acceptance rate.

## II Project Overview

### ☐ Project Details

	Content
Application Period	○ May. 22 <sup>nd</sup> , 2023 ~ Jan. 31 <sup>st</sup> , 2024
Eligibility	○ Master's degree & Ph.D. students(including registered research students) who are participating in the 2023 BK21 FOUR Education Research Group(Team) ※ Disqualification: Similar financial aid by other projects cannot be duplicated.
Support Amount	○ The English paper editing & proofreading services and submission fees per paper are up to KRW 500,000 each. (Overpayment must be paid by the applicant)
Application Limit	○ Once per paper, there is no limit to the number of papers that can be applied per person, but <u>duplicate applications for the same paper are not allowed.</u>

	Content
Criteria	<ul style="list-style-type: none"> <li>○ All three conditions below must be met.               <ol style="list-style-type: none"> <li>1) The applicant should be the lead author. (first author or corresponding author)</li> <li>2) A paper to be submitted to international journals. (SCIE, SSCI, A&amp;HCI, SCOPUS)</li> <li>3) A paper marked with the affiliation of Pusan National University</li> </ol> </li> </ul>
Types of Selection	<ul style="list-style-type: none"> <li>○ One of the partner companies(Nurisco or Editage): Service fees are paid directly to the company by PNU International.</li> <li>○ Non-partners: The applicant pays first and the payment amount will be transferred to the applicant's bank account later by PNU International.</li> </ul>
Final Submission	<ul style="list-style-type: none"> <li>○ Required to submit a document proving that the paper has been submitted to an international journal by Jul. 31<sup>st</sup>, 2024 by e-mail(usona17@pusan.ac.kr).</li> </ul>
Notes	<ul style="list-style-type: none"> <li>○ The financial aid must be returned if the paper has not been submitted to an international journal within 6 months after the end of the project(by Jul. 31<sup>st</sup>, 2024).</li> <li>○ In the case of choosing a non-partner company, it is not allowed to request editing and proofreading services to individuals who cannot issue the official document such as a tax invoice or a card receipt.</li> </ul>

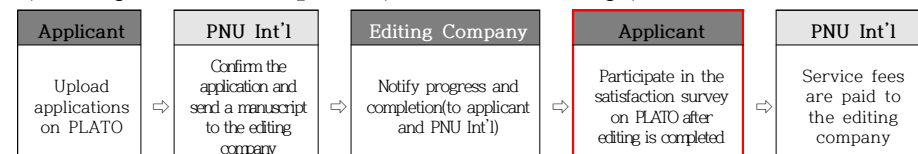
## □ Application Method & Required Documents

- Upload the application form and required documents as a confidential message through the “영문교정료 신청(Application for English editing and proofreading services)” notice board on PLATO.
- Link to PLATO: <https://plato.pusan.ac.kr/course/view.php?id=141534>

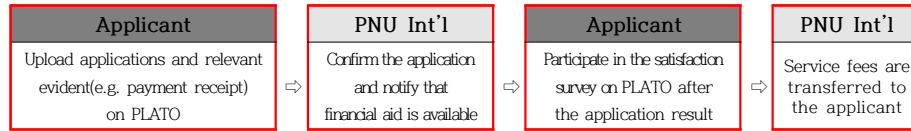
Application Documents for Using Partner Companies (Nurisco or Editage)		Form	Note
1	1 scanned file(pdf) and 1 original file(hwp) of Editing & Proofreading services Application	[Form1]	* Editage: Choose English style(American/British) and Level (Basic/ Premium) * Nurisco: No options
2	Agreement on the Collection·Usage of Personal Information	[Form4]	
3	English Manuscript(word)		
Application Documents for Using Non-partner Companies		Form	Note
1	Editing & Proofreading services Application by Non-partners	[Form2]	
2	Application for Financial Aid by 대학원혁신지원사업	[Form3]	
3	Agreement on the Collection·Usage of Personal Information	[Form4]	
4	Each copy of the English Manuscript before and after editing and proofreading services(word)		
5	A card receipt or a remittance receipt(overseas remittance receipt) * All payments must be issued under the "Applicant's name"		
6	Payment documents(estimate, specification on transaction, Payment receipt) * All payments must be issued under the "Applicant's name"		
7	Each copy of bankbook and ID card(passport) of Applicant		
8	A letter of reason for using a non-partner company(freestyle)		
Application Documents for Submission fees(page charge)		Form	Note
1	Submission fees Application	[Form5]	* Excluding publication fees  * Application Period by Jan. 31 <sup>st</sup> , 2024
2	Application Form for Financial Aid by 대학원혁신지원사업	[Form6]	
3	Documents proving that the paper has been submitted or accepted to an international journal and payment receipts * All payments must be issued under the "Applicant's name"		
4	Each copy of bankbook and ID card(passport) of Applicant		

## □ Operating Procedure of Editing and Proofreading services

### 1) Using Partner companies(Nurisco or Editage)



## 2) Using Non-partner companies



### III Expected Outcome

- Increase both paper submissions and the acceptance rate of international journals through financial support for English paper editing and proofreading services and submission fees(page charge).
- Build global research performances and foster the research capability of graduate students in the BK21 FOUR Education Research Group(Team) by encouraging paper submissions to international journals.

### ※ Editing and Proofreading Service of Partner Companies

Company	Service Details		Rate
Editage	Basic	- Within 25 pages: 4 days (except weekends and public holidays) - Add 1 day per additional 5 pages	KRW 55/ word
	Premium	- Within 12 pages: 4 days (except weekends and public holidays) - Average of 1 day per 1,000 words	KRW 121/ word
Nurisco	No options		KRW 55/ word

【Form1】

## Editing & Proofreading services Application

Personal Information	Name	김맹맹	Student ID No.	202300000
	Dept.	재료공학과	Major	전자재료
	Course	<input type="checkbox"/> Master's <input checked="" type="checkbox"/> Ph.D. <input type="checkbox"/> Intergrated Mater's & Ph.D.	No. of Semesters taken	2학기
	e-mail	00@00.00	Phone No.	010-000-0000
Affiliated BK21 FOUR Education Research Group(Team)		글로벌 하이테크 소재부품 인력양성사업단		
Title of Paper		(ENG)		
Selection of Editing Company		<input checked="" type="checkbox"/> Editage	<input type="checkbox"/> British <input checked="" type="checkbox"/> American	<input checked="" type="checkbox"/> Basic <input type="checkbox"/> Premium
		<input type="checkbox"/> Nurisco(No option)		
Academic Discipline		Materials Science	Branch	Materials engineering
Authorship		<input checked="" type="checkbox"/> First author <input type="checkbox"/> Corresponding author	Scheduled date of Submission	2023.09.30.
International Journal to be submitted		<input checked="" type="checkbox"/> SCIE <input type="checkbox"/> SSCI <input type="checkbox"/> A&HCI <input type="checkbox"/> SCOPUS		
Journal Title to be submitted		JOURNAL OF MATERIALS SCIENCE	ISSN	0022-2461
<p>I hereby submit an application for English paper editing and proofreading services of the BK21 FOUR 대학원혁신사업 at PNU.</p> <p>YYYY MM DD</p> <p>※ Blue texts are examples, delete them and submit it.</p> <p>Applicant 김맹맹 (Signature/ Stamp) 서명 필수</p> <p>부산대학교 국제처장 귀하</p>				

※ Required to submit it with a English manuscript(word)

## Editing & Proofreading services Application by Non-partners

<b>Personal Information</b>	Name	김명맹		Student ID No.	202300000	
	Dept.	재료공학과		Major	전자재료	
	Course	<input type="checkbox"/> Master's <input checked="" type="checkbox"/> Ph.D. <input type="checkbox"/> Intergrated Mater's & Ph.D.		No. of Semesters taken	2학기	
	e-mail	00@00.00		Phone No.	010-0000-0000	
Affiliated BK21 FOUR Education Research Group(Team)			글로벌 하이테크 소재부품 인력양성사업단			
Title of Paper			(ENG)			
International Journal to be submitted			<input checked="" type="checkbox"/> SCIE <input type="checkbox"/> SSCI <input type="checkbox"/> A&HCI <input type="checkbox"/> SCOPUS			
Journal Title to be submitted			JOURNAL OF MATERIALS SCIENCE		ISSN	0022-2461
Authorship			<input checked="" type="checkbox"/> First author <input type="checkbox"/> Corresponding author		Scheduled date of Submission	2022.09.30.
Name of Editing Company			리비텍스		Editing Word Count	8,000
Editing Rate			KRW 74/ word		Total Price(KRW)	592,000원
Amount to Apply(KRW)			500,000원			
Bank Account			Bank Name	NH	Account No.	936-00-00000
			Bank Holder	김명맹		
<p>I hereby submit an application for English paper editing and proofreading services of the BK21 FOUR 대학원혁신사업 at PNU.</p> <p style="color: blue;">※ Blue texts are examples, delete them and submit it.</p> <p style="text-align: center;">YYYY MM DD</p> <p style="text-align: right;">Applicant 김명맹 (Signature/ Stamp) 서명 필수</p> <p><b>부산대학교 국제처장 귀하</b></p>						

※ Required to submit it with each copy of the English manuscript before and after editing, estimate, payment receipt(card receipt or remittance receipt), each copy of bankbook and ID card(passport). \*All payments must be issued under the "Applicant's name"

## Application for Financial Aid by 대학원혁신지원사업

(Front)

접수번호	접수일	처리 기간	일
Applicant	Classification	학생	
	Student ID No.	202300000	
	Name	김명맹	
	Phone No.	010-0000-0000	
	e-mail	00@00.00	
	Bank Account	Bank Name: NH    Account No.: 936-00-00000    Account Holder: 김명맹	
Financial Aid	사용목적	2023학년도 대학원생 국제학술지 투고논문 영문교정료	
	사용내용	민간경상보조금	
	Commencement date of Editing	2023.05.15.	Completion date of Editing
Expense	Amount to Apply(KRW)	500,000원	
	Total Price(KRW)	592,000원	
	Self-burden Charge	92,000원	
	Other expense		

I hereby apply for a financial aid for English paper editing and proofreading services.

YYYY MM DD

Applicant 김명맹 (Signature or Stamp) 서명 필수

부산대학교 국제처장 귀하

Required Documents	1. [Form2] 2. Each copy of the English manuscript before and after editing(word) 3. Payment Documents: - Estimate, specification on transaction, payment receipt (card receipt or remittance receipt) - All payments must be issued under the "Applicant's name" 4. Bank account info.: Each copy of bankbook and ID card 5. A letter of reason for using a non-partner company(freestyle)	※ Delete all blue texts
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※ Blue texts are examples, delete them and submit it.

Processing Procedure			
This application will be processed as follows.			
Applicant		Department in Charge	
		Pusan National University(PNU International)	
<div>Fill out the form</div>		<div>Reception</div> <div>Screening</div> <div>Confirmation</div>	
		Notification	
<div>확 인</div>			
담당	팀장	실장	

## Agreement on the Collection-Usage of Personal Information

I agree to provide my personal information to “PNU International” in accordance with Article 15 of the Personal Information Protection Act.

### [Usage of Personal Information Collection]

- Identification
- Notification of the selection results, communication route for feedback, etc.
- Obtain basic information for selection

### ○ Collection Items

- Name, e-mail, phone number, bank account information(bank name, account number, account holder), affiliation(major, degree course, student ID number, number of semester taken, enrollment status, BK21 Education Research(Team)), academic record, certificate of insurance, ID card

### ○ Retention Period

- In accordance with the Personal Information Protection Act, it is not used for any purpose other than prescribed by law, and is destroyed after being stored for a certain period according to internal regulations.

### ○ If you do not agree

- You have the right to refuse consent to collect personal information, and in this case, the identity verification process would be restricted, which may result in disadvantages.

I agree with the personal information collection and handling policy above.

20YY      MM      DD

Applicant:                      (Signature)

부산대학교 국제처장 귀하

## Submission fees Application

Personal Information	Name	김땡땡		Student ID No.	202300000	
	Dept.	재료공학과		Major	전자재료	
	Course	<input type="checkbox"/> Master's <input checked="" type="checkbox"/> Ph.D. <input type="checkbox"/> Intergrated Mater's & Ph.D.		No. of Semester taken	2학기	
	e-mail	00@00.00		Phone No.	010-0000-0000	
Affiliated BK21 FOUR Education Research Group(Team)			글로벌 하이테크 소재부품 인력양성사업단			
Title of Paper			(ENG)			
International Journal to be submitted			<input checked="" type="checkbox"/> SCIE <input type="checkbox"/> SSCI <input type="checkbox"/> A&HCI <input type="checkbox"/> SCOPUS			
Journal Title to be submitted			JOURNAL OF MATERIALS SCIENCE		ISSN	0022-2461
Authorship			<input checked="" type="checkbox"/> First author <input type="checkbox"/> Corresponding author		Scheduled date of Submission	2023.09.30.
Amount to Apply(KRW)			500,000원			
Bank Account	Bank Name	NH	Account No.	936-00-00000	Bank Holder	김땡땡
I hereby submit an application for Submission fees of the BK21 FOUR 대학원혁신사업 at PNU <del>※ Blue texts are examples, delete them and submit it.</del> YYYY MM DD Applicant 김땡땡 (Signature/ Stamp) 서명 필수 부산대학교 국제처장 귀하						

※ Required to submit it with documents proving that the paper has been submitted or accepted to an international journal, payment receipt(card receipt or remittance receipt), each copy of bankbook and ID card(passport). \*All payments must be issued under the "Applicant's name"

※ Publication fees are not available

## Application for Financial Aid by 대학원혁신지원사업

(Front)

접수번호	접수일	처리 기간	일
Applicant	Classification	학생	Student ID No. 202300000
	Student ID No.	김땡땡	Phone No. 010-0000-0000
			e-mail 00@00.00
	Bank Account	Bank Name: NH Account No.: 936-00-00000 Account Holder: 김땡땡	
Financial Aid	사용목적	2023학년도 대학원생 국제학술지 논문투고료(게재료)	
	사용내용	일반용역비	
	Submission Date	2023.05.22.	
Expense	Amount to Apply(KRW)	500,000원	
	Total Price(KRW)	592,000원	
	Self-burden Charge	92,000원	
	Other expense	미기재	

I hereby apply for a financial aid for Submission fees.

YYYY MM DD

Applicant 김땡땡 (Signature or Stamp) 서명 필수

부산대학교 국제처장 귀하

Required Documents	1. [Form5]	※ Delete all blue texts
	2. Documents proving that the paper has been submitted or accepted to an international journal	
	3. Payment Documents: - Payment receipt(card receipt or remittance receipt) - All payments must be issued under the "Applicant's name"	
	4. Bank account info.: Each copy of bankbook and ID card	

~~※ Blue texts are examples, delete them and submit it.~~

## Processing Procedure

This application will be processed as follows.

