

# PNU

# **PUSAN NATIONAL UNIVERISTY**

## **STUDENT VISITING PROGRAM**

## **FACT SHEET**



<https://international.pusan.ac.kr>  
[global@pusan.ac.kr](mailto:global@pusan.ac.kr)

Updated on 15, July 2022

## PNU Student Visiting Program

### Visiting Student Program

The Visiting Student Program provides an opportunity for students from international universities to study at PNU for one or two semesters.

### Prerequisite

Undergraduate students must have completed at least two semesters, and graduate students must have completed at least one semester at his/her home university.

## Semester Information

### Academic calendar

**Fall Semester:** September 1st – Late December

Lecture period: September 1st – Late December

Exam period:

Midterm - Late October

Finals - Late December

Semester break: Late December – next year March 1st

**Spring Semester:** March 2nd – Late June

Lecture period: March 2nd – Late June

Exam period:

Midterm - Late April

Finals - Late June

Semester break: Late December – next year March 1st

### Important Dates

#### Orientation Days

Fall semester: Early September

Spring semester: Early March

Students need to arrive in time for the mandatory Orientation Days.

## Application Process

### Application Deadlines

**Fall semester:** April 30<sup>th</sup> of the year of study

**Spring semester:** October 30<sup>th</sup> of the previous year of study

### Application procedure:

#### 1. Account Creation

Students should provide the necessary information to create an application website account.

Please send an e-mail to [global@pusan.ac.kr](mailto:global@pusan.ac.kr), including the below information.

Title your e-mail as "Please create an account to apply for Visiting Student."

Once the account is created by us, students will receive an e-mail reply.

\*All Information, including your name and address, should be only in Roman alphabet form as the system does not recognize any other kind of alphabet.

#### <Institution and Home university International office Coordinator Details>

- ✓ email
- ✓ name of contact person( given name:
- ✓ family name :
- ✓ Name of Office(ex: International office) :
- ✓ Title(ex : Coordinator) :
- ✓ Mailing address(Street, City, Country, Zip-code)
- ✓ Tel(ex:+82-51-510-1873)

#### <Your information>

- ✓ Given name
- ✓ Family name
- ✓ E-mail address
- ✓ Date of Birth(YYYYMMDD)
- ✓ Gender
- ✓ Period of Study(one or two semesters)
- ✓ Nationality
- ✓ Country of home university
- ✓ Name of home university
- ✓ Current degree level
- ✓ Major at home university

#### 2. Online Application

Students should log in to below website with e-mail address and birthdate.

<https://e-onestop.pusan.ac.kr/menu/inbound/exchange/login>

ID: Student's e-mail address

PW: Student's birth date in 8 digits(YYYYMMDD)

\*Please note:

- Applications must be completed in English.
- All required documents must be completed in English.
- If you find any errors in your basic information on application form, please contact us at [global@pusan.ac.kr](mailto:global@pusan.ac.kr) to make correction.

### Required Application Documents (in English)

\* All documents should be scanned and uploaded clearly in **JPG/JPEG/PDF** format, with file name in English.

**A. Photo (Passport-sized: 3.5cm\*4.5cm)**

**B. Valid passport (photo page)**

\* Please check the expiration date of the passport. It should be valid until you return to your home country.

\* For the application, your name should be exactly the same as it appears on your valid passport.

Otherwise, your visa will be rejected due to conflicting information.

**C. Study plan (in English)**

**D. Copy of transcript (in English)**

**E. Official bank statement (in US Dollars)**

- For one semester: at least USD 6,000

- For two semesters: at least USD 12,000

**F. Certificate of Enrollment**

**G. Academic Recommendation letter by a professor of your home university**

### Educational Background (Home University)

**Current academic year:** Select the year of study at your home university at the time of application submission

**Copy of transcript:** Upload the transcripts for all your completed degrees, including the degree you are currently taking.

### Language and GPA Requirement

**There is no minimum GPA requirement.** However, your academic performance will be taken into consideration for the screening process.

**There is no language result requirement.** However, you must be fluent in English or Korean to understand the courses.

### Study Plan

The purpose of the study plan is to determine your acceptance to your study at PNU.

It should include motivation, subjects you have studied at your home university, and the goals to achieve as an exchange student.

You do not need to describe the detailed subjects you wish to take at PNU. A study plan confirms your learning goals and helps to evaluate outcomes through the exchange program. Please write a clear and detailed description of your study plan at PNU.

When choosing your major at PNU please check the available courses from the course list taught in English. Select the major that has the most courses that you plan to take. It is NOT mandatory to choose the same major as the current major. Instead, you should prove your study background is related to your application, so please state the reason why you selected it and what is your academic goal through it.

\* *The 'Study Plan Form' is attached below.*

## Financial Capacity

All visiting students must prove their financial capacity by submitting an official Bank Statement issued by a local bank. Students need to prove they have at least USD 6,000 for one semester and USD 12,000 for two semesters (The amount needs to be provided in US dollars).

If you are not able to issue it in English, handwrite the amount in US dollars on the original paper. Copy of your bank book is NOT allowed.

\*Can be substituted with Scholarship Certificate.

\*Affidavit of Support: Applicable only when the official bank statement is not under the applicant's name.

## Terms of Agreement

After submitting the online application, it is required to read the declaration and agree to the terms. PNU will screen the documents once you have agreed to the terms.

## Acceptance Result

Students will be notified via e-mail of the results.

**Fall semester:** Early June of the year of study

**Spring semester:** Early December of the previous year of study

## Other Information

### Intensive Korean Language Program

A program for students who want to focus on learning Korean language in writing & reading and speaking & listening and experience Korean cultural activities including field trips as well.

Inquiries: [interedu@pusan.ac.kr](mailto:interedu@pusan.ac.kr)

Website: <https://lei.pusan.ac.kr/leieng/56420/subview.do>

### Please note...

- A. Submitted documents shall not be returned.
- B. All notifications during the application period (including the announcement of successful candidates) shall be made via e-mail.
- C. Applicants will be held accountable, with penalties assessed (to include cancellation of admission) for the following infractions: failure to submit the required documents, errors or omissions in the documents, failure to fulfill the requirements indicated in the guidelines, indistinct addresses, correspondence failures, failure of successful candidates to notify PNU International of attendance, failure to execute procedures necessary to enter the country, and failure to fulfill other requirements.
- D. Any applicant who gains admission through fraud, such as forgery or alteration of the documents or translation errors of the documents, and such information is discovered while at school or after graduation, his/her admission shall be cancelled and/or all academic records shall be erased even if the applicant has already graduated.
- E. International students must secure medical insurance against injuries or sickness and the insurance compensation limits must be a minimum of USD 100,000. Detailed information will be provided in pre-arrival guideline after you are successfully accepted.
- F. Any issues not stipulated in the guidelines shall comply with the admissions procedures and regulations of the university. For more information, visit the PNU International website (<http://international.pusan.ac.kr>) or contact the PNU International Office at [global@pusan.ac.kr](mailto:global@pusan.ac.kr)

[Attachment 1]

## Study Plan

Name:

Home University:

*Please explain your academic goal through this student visiting program at PNU.*

[Attachment 2]

## Affidavit of Support

\* A sponsor should be the applicant's family in principle.

Applicant's Name		
Sponsor	Name/Institution	
	Relationship	
	Occupation	
	Address	
	Telephone/Mobile	

I guarantee that I will be responsible for the above-named applicant's tuition, fees and the living expenses for the duration of the whole program..

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Signature

Date (YYYY.MM.DD)



## Check List

To successfully apply for PNU's Visiting Students Program, you need to send below documents **via post** along with this check list page (check and tick every box) after completing the online application.

- Print-out of your completed online application page
- Scanned copy of passport(photo page)
- A Transcript of Academic Records (Original)
- A Certificate of Enrollment (Original)
- An Academic Recommendation Letter by a professor of your home university (Original)
- An Approval form from your home university coordi
- Official Bank Statement (Original), and Affidavit of Support (Form: Attachment 2) in case the bank statement is not of your account (e.g. your parent's, etc.)

**Original documents should arrive by application deadline.**

Documents to be post to:

<b>Name</b>	Dahye Han
<b>Address</b>	PNU International office, 1F Main administration bldg., Pusan National University, 2 Busandaehak-ro, 63beon-gil Geumjeong-gu, Busan, Republic of Korea (Zip Code: 46241)
<b>Tel</b>	+82-51-510-1873

## Information Sheet

### Important Dates

#### ***Fall semester (September 1st to Late-December)***

Application deadline: April 30th of the year of study

Dormitory check-in: TBA

Orientation: First week of September

#### ***Spring semester (March 2nd to Late-June)***

Application deadline: October 30th of the previous year of study

Dormitory check-in: TBA

Orientation: First week of March

### Admission

#### **Certificate of admission (Visa document)**

Once you are admitted, PNU International Office will send you an e-mail with a copy of Certificate of Admission and Business Registration.

***Fall semester:*** will be sent in mid-June via e-mail

***Spring semester:*** will be sent in mid-December via e-mail

### Pre-arrival Guide

PNU International Student Service Team will send a pre-arrival guide to the students via e-mail.

### Visa

#### **D-2-6 Visa**

All students are responsible for applying for an visiting student visa (D-2-8) by submitting the Certificate of Admission to the Korean Consulate in their home country.

### Insurance

All visiting students **MUST** have overseas travelers insurance before arriving at Korea.

All visiting students are required to register to the NHIS (National Health Insurance Service) + private insurance (PNU Group Insurance OR individually prepared insurance).

The details will be e-mailed to the students before the start of the semester.

**Tuition(2022 spring, subject to change)**

**Undergraduate**

<b>Colleges/School</b>	<b>Departments</b>	<b>Total Tuition Fee (KRW)</b>
College of Humanities	All departments	1,881,000
College of Social Sciences	Department of Public Administration, Department of Political Science and Diplomacy, Department of Sociology	1,881,000
	Department of Social Welfare, Department of Psychology, Department of Library, Department of Media & Communication	1,997,000
College of Economics & International Trade	All departments	1,881,000
College of Natural Sciences	All departments	2,459,000
College of Engineering	All departments	2,666,000
College of Education	Korean Language Education, English Language Education, German Language Education, French Language Education	1,881,000
College of Information and BioMedical Engineering	All departments	2,666,000
School of Business	All departments	1,881,000
College of Human Ecology	All departments	2,459,000
College of Nanoscience and Technology	All departments	2,666,000
College of Sports Science	All departments	2,459,000
College of Arts	Department of Music, Department of Korean Music	2,907,000
	Department of Fine Arts, Department of Plastic Arts, Department of Design, Department of Dance, Department of Art Culture and Image	2,607,000

**Graduate**

<b>Graduate School</b>	<b>Departments</b>	<b>Total Tuition Fee (KRW)</b>
Graduate School	Humanities & Social Science	2,377,000
	Natural Science, Sports	3,130,000
	Engineering	3,401,000
	International Studies	2,746,000

## Dormitory

**Website:** <https://dorm.pusan.ac.kr>

**Room type:** Double room (2 people per room)

**Facilities:**

Furnished with two beds, desks, chairs, desk lamps, closets, and one telephone

Shower booth and toilet in each room (Woongbi, Jayu Hall building)

Separate laundry room

**Dorm fee (including meals):**

Twin room with private bathroom - 1,452,340KRW ~1,727,040 KRW (approx. 1,098 ~ 1,306 USD)

Single room with shared bathroom – 1,326,860 KRW ~ 1,845,810KRW(approx. 1,003 ~ 1,396 USD)

\* The above fee is per semester (16 weeks)

**Online application:** The detailed schedule and procedures of the dormitory application will be included in the Pre-arrival Guide.

**Application period:**

Fall semester: early July

Spring semester: early January

**Inquires for dormitory:** (e-mail) [idorm@pusan.ac.kr](mailto:idorm@pusan.ac.kr)

## Sangnam International House

**PNU guesthouse is available in case you arrive earlier than the dormitory check-in date**

**Website:** <https://sangnam.pusan.ac.kr>

**Room fee:** 47,000 KRW/per night (fee may differ)

**Reservation:** (e-mail) [sangnam@pusan.ac.kr](mailto:sangnam@pusan.ac.kr)

## Off-campus Housing

It is students' responsibility to search rooms or places for rent on their own if they wish to stay at off-campus housing. They are also responsible to look for rooms and make the contract with the landlord/owner.

The single rooms including kitchen and bathroom cost approximately 300,000KRW (deposit 5,000,000 KRW)

## Other

### PNU Summer School Program

PNU Summer School program provides international students with a cultural and educational experience during summer break(Late-June to early-August) for three to five weeks.

It consists of courses covering diverse subjects, cultural activities, and field trips.

Website for PNU Summer School: [https://his.pusan.ac.kr/international\\_eng/41598/subview.do](https://his.pusan.ac.kr/international_eng/41598/subview.do)

### PNU Buddy Program

All exchange students will be paired with an enrolled student at PNU as their PNU Buddy. The PNU Buddy will provide assistance with the following: Course registration, arrival pick-up, campus orientation attendance, etc.

*\*Details will be included in the Pre-arrival Guide.*

## Academic Information

### Workload per Semester

#### **Undergraduate**

Min 12 credits

Max 19 credits (except for below departments with Max 21 credits)

Max 21 credits

- College of Engineering
- College of Education
- College of Nanoscience and Nanotechnology

\* Undergraduates can take 3 credits of graduate course per semester.

#### **Graduate**

Min. 3 credits

Max. 10 credits or 12 credits (12 credits when mixed with undergraduate courses)

\* Graduate School of International Studies: Min. 3 credits Max. 15 credits

※ Graduate students can register up to 6 credits per study period from other department graduate courses or undergraduate courses (max 6 credits combined)

[Example of possible options – only can choose one option]

- 6 credits from other department courses
- 6 credits from undergraduate courses
- 3 credits from other department courses + 3 credits from undergraduate courses

### Language of Instruction

**English:** Approximately 350-360 courses taught in English are offered each semester.

### Grading System

#### **Hours per week:**

50 minute class per week for one semester equals one credit hour. (100 minutes or more of laboratory work per week for one semester equals one credit hour)

#### **Grading System**

A+=4.5(100~95), A0=4.0(94~90)

B+=3.5(89~85), B0=3.0(84~80)

C+=2.5(79~75), C0=2.0(74~70)

D+=1.5(69~65), D0=1.0(64~60)

P=Pass, F0=Fail, N=Non Pass, S=Satisfactory, U=Unsatisfactory

## Courses

### Course search & syllabus

Course list (the finalized list will be updated in August(fall semester) and February(spring semester)

<https://e-onestop.pusan.ac.kr/menu/class/C03/C03001?menuId=2000030301&rMenu=03>

Course list (taught in English)

<https://e-onestop.pusan.ac.kr/menu/class/C03/C03004?menuId=2000030304&rMenu=03>

\*Students are allowed to take courses across the faculties.

## Special Programs

### Department of Global Studies (undergraduate program)

The Department of Global Studies (DGS) offers a challenging, interdisciplinary curriculum taught entirely in English and almost exclusively by native English speakers. Included in the curriculum are courses in law, international relations, history, economics, political science, human rights, culture, business, art, regional studies, and religion.

(Website): <https://pnudgs.com/>

### Korean and East Asian Studies (undergraduate program)

KEASP is a unique and regional program offered by the Department of Global Studies (DGS) established in 2014. It provides international students with a diverse education in the cultural, social, political, economic, trade, business, and security issues shaping the Asia-Pacific region.

(Website): <https://pnudgs.com/>

## Korean Language Courses

- Beginners Korean
- Intermediate Korean
- Advanced Korean
- Learning Korean in Drama
- Learning Korean in Songs

\* No replacement test is required to register. Please check the syllabus to estimate the level.

## Units of Selection

### Colleges and Departments

※ Some of the departments may not have enough courses taught in English.

Please refer to the course list for the courses taught in the past two semesters, and check the available courses from the course list taught in English.

- Course list: <https://e-onestop.pusan.ac.kr/menu/foreign/index>

- Courses in English: <https://e-onestop.pusan.ac.kr/menu/foreign/N02/N02004>

※ Students can take courses in any language. However, they should be responsible for taking the courses, exams, and assignments. Please keep in mind the courses conducted in Korean will be 100% Korean and the exams as well.

※ Dept. NOT open to Exchange students: Dentistry, Medicine, Korean Medicine, Nursing, Law, Pharmacy

### College of Humanities

Department of Korean Language and Literature

Department of Chinese Language and Literature

Department of Japanese Language and Literature

Department of English Language and Literature

Department of French Language and Literature

Department of German Language and Literature

Department of Russian Language and Literature

Department of Korean Literature in Chinese Characters

Department of Language and Information

Department of History

Department of Philosophy

Department of Archaeology

Department of Korean language education as a foreign language

### College of Social Sciences

Department of Public Administration *\*Most of the courses provided at the department are in Korean.*

Department of Political Science and Diplomacy

Department of Social Welfare *\*Most of the courses provided at the department are in Korean.*

Department of Sociology

Department of Psychology

Department of Library

Archive and Information Studies

Department of Media & Communication

### College of Economics & International Trade

Department of International Trade

Department of Economics

Department of Tourism and Convention

Department of Global Studies

Department of Public Policy & Management *\*Most of the courses provided at the department are in Korean.*

## **College of Natural Sciences**

Department of Mathematics  
Department of Statistics  
Department of Physics  
Department of Chemistry  
Department of Biological Sciences  
Department of Microbiology  
Department of Molecular Biology  
Department of Geological Sciences  
Department of Atmospheric Environmental Sciences  
Department of Oceanography

## **College of Engineering**

School of Mechanical Engineering  
Department of Polymer Science and Engineering  
Department of Organic Material Science and Engineering  
School of Chemical Bimolecular Engineering & Environmental Engineering  
: Chemical and Bimolecular Engineering Major, Environmental Engineering Major  
School of Materials Science and Engineering  
Department of Electronics Engineering  
Department of Electrical Engineering  
School of Urban, Architecture and Civil Engineering  
: Architectural Engineering Major, Architecture Major, Urban Engineering Major,  
Civil Engineering Major  
Department of Aerospace Engineering  
Department of Industrial Engineering  
Department of Naval Architecture and Ocean Engineering

## **College of Information and BioMedical Engineering**

School of Computer Science and Engineering

## **College of Education**

Korean Language Education  
English Language Education  
German Language Education  
French Language Education

## **School of Business**

Department of Business Administration

## **College of Human Ecology**

Department of Child Development and Family Studies *\*Most of the courses provided at the department are in Korean.*  
Department of Clothing and Textiles  
Department of Food Science and Nutrition  
Department of Interior and Environmental Design



## **College of Nanoscience and Technology**

Department of Nanoenergy Engineering  
Department of Nanomechatronics Engineering  
Department of Optics and Mechatronics Engineering

## **College of Sports Science**

Department of Sports Science

## **College of Arts**

*\*Most of the courses provided at the College of Arts are in Korean.*

Department of Music

: Vocal Music, Piano, Composition

Department of Fine Arts

: Carving & Modeling, Korean Painting, Western Painting

Department of Plastic Arts

: Wooden Furniture Painting, Ceramics, Textiles & Metal

Department of Korean Music

: String-Vocal, Wind-Percussion, Theory-Composition

Department of Dance

: Korean Dance, Ballet, Modern Dance

Department of Design

: Visual Design, Animation, Design & Technology

Department of Art Culture and Image

## **Graduate School of International Studies**

International Logistics & Port Management

International and Area Studies

International Trade

Korean Studies

## Contact Information

### PNU International Office Contact Information

#### Mailing address

Pusan National University, PNU International  
 1F, Main Administrative Bldg. 2 Busandaehak-ro, 63 beon-gil, Geumjeong-gu,  
 Busan, Republic of Korea (postal code: 46241)

**Website:** <https://International.pusan.ac.kr>

Inquiry	Staff Name	Contact Information
Inbound Program (Exchange/Visiting)	Ms. Dahye Han	E-mail: <a href="mailto:global@pusan.ac.kr">global@pusan.ac.kr</a> Tel: +82-51-510-187
America Oceania, Asia(except China and Japan), Africa Universities	Ms. Dahye Han	E-mail: <a href="mailto:global@pusan.ac.kr">global@pusan.ac.kr</a> Tel: +82-51-510-1873
Europe Universities	Mr. Sooho KIM	E-mail: <a href="mailto:abroad@pusan.ac.kr">abroad@pusan.ac.kr</a> Tel : +82-51-510-3651
China and Japan Universities	Ms. Soyeon KIM	E-mail: <a href="mailto:exchange@pusan.ac.kr">exchange@pusan.ac.kr</a> Tel: +82-51-510-3653
Course Registration Buddy Program	Ms. Hyoseung RYU	E-mail: <a href="mailto:foreign@pusan.ac.kr">foreign@pusan.ac.kr</a> Tel: +82-51-510-3854
Visa	Ms. Hyejung YANG	E-mail: <a href="mailto:visa@pusan.ac.kr">visa@pusan.ac.kr</a> Tel: +82-51-510-3353
Dormitory	Ms. Eunjung CHOI	E-mail: <a href="mailto:idorm@pusan.ac.kr">idorm@pusan.ac.kr</a> Tel: +82-51-510-3881
Insurance	Ms. Jungsun OH	E-mail: <a href="mailto:insurance@pusan.ac.kr">insurance@pusan.ac.kr</a> Tel: +82-51-510-3882

## Living Cost in Busan

Cost		Approximate Cost (KRW)	Remarks
School	Room and Board	1,746,800	Dormitory fee with 3 meals a day(Spring 2022)
	Books and Supplies	200,000	Differs depending on departments
Transportation	Subway	1,400~1,600	
	Bus	1,300~2,200	
	Taxi	3,800	Basic fare: up to 2km
Food	Campus Cafeteria	4,000	Included in dorm fee if you stay in dormitory
	Restaurants	8,000~	Bibimbap(Korean rice with mixed vegetables): 8,000~10,000 Fried chicken: 16,000(for two) Pasta: 10,000~13,000 Pizza: 10,000~25,000(for two) Chinese fried pork: 12,000~17,000 Indian Tandoori chicken: 10,000~20,000 Japanese noodle: about 7,000~10,000 Fried rice with seafood: 7,000~8,000 Coffee to go: 2,000~3,000
Communication	Wifi	Free on Campus	
	USIM card (Pre-paid)	12,000~ (1 month)	Call 50min, Text unlimited, Data 250MB
		45,000~ (1 month)	Call 100min, Text 100, Data 10G

## Transportation: How to get to PNU

From	Subway	Taxi
<b>Busan/Gimhae International Airport</b>	Take the Gimhae Light Rail towards Gangseo-Gu Office and get off at Daejeo station. Transfer to subway line #3 towards Suyeong and get off at Yeonsan station. Transfer to subway line #1 (towards Nopo) and get off at the Pusan Nat'l Univ. station. It takes about an hour, and the subway fare is about 2,000 won.	If you take a taxi from Gimhae International Airport to PNU Busan campus, it will take about 40 minutes (21km) and will cost about 21,000 won.
<b>Busan Train Station</b>	If you arrive in Busan using the railway, walk towards Busan Station Square and take subway line #1 towards Nopo. Get off at the Pusan Nat'l Univ. station. The subway ride takes about half an hour, and will add about a 10-15minute walk up to the front gate. Subway fare is 1,600 won.	Taking taxi to PNU will take about 30 minutes (22km) and costs about 18,000 won.